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CENTRAL INTELLIGENCE AGENCY
WASHINGTON, D.C. 20505

31 January 1975

Dr. Donald L. Bitzer
Computer-based Education Research Lab
University of Illinois
Urbana-Champaign
Urbana, Illinois 61801

Dear Dr. Bitzer:

Mr. Proctor has asked that I write this official invitation for you to return to CIA Headquarters on 19-20 February to continue your review of SAFE. We will start, again, at 9:00 a.m. on the 19th. Beginning at 8:30 a.m., I will have a person at the reception desk at the main entrance to assist your entry into the building. A tentative schedule for the two days is enclosed. We would appreciate any comments you may have on the schedule. I hope to be able to send you a draft of the "Functions and Processing Requirements" paper, item 3 on the tentative schedule, so that you can review it before this meeting.

Mr. Colby wishes to hear from the panel before the Agency begins to make major cash outlays for SAFE. He wants your advice on the practicality of the SAFE concept and a feel for the feasibility of meeting the stated requirements in the time frame specified. If you and other members of the panel feel that you are ready to discuss SAFE on the 20th of February, Mr. Proctor will try to fit you into Mr. Colby's schedule. (The President's Commission and several Congressional groups make his schedule unpredictable at this time.) If you are not ready on the 20th, we should have a third meeting of the panel in late March or early April. We would, consequently, appreciate your bringing your calendar with you for the 15 March-15 April period.

The morning of the 20th has been left blank because of your presentation at the 1975 Computer Science Conference in Washington. At least some members of the SAFE team will attend as well as Mr. Proctor, if his schedule permits. (The several investigations have first call, of course, on his time.)

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If you have any questions or if you wish assistance, please call [redacted] This number will put you in touch with [redacted] STAT STAT

Again, my thanks for your participation. Mr. Proctor and the SAFE team look forward to our second gathering.

Sincerely,

[redacted] STAT

H. C. Eisenbeiss
Director, Central Reference Service

Enclosure
Agenda

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TENTATIVE

AGENDA
19-20 February 1975
(Second Meeting)
Project SAFE Technical Advisory Panel

First Day

1. Introduction, Review of Agenda

2. Project Update
(Weekly reports, memos and working papers)

   a. Function design factors
   b. System design factors

3. Review of first draft of paper, "Functions and Processing Requirements"

4. Review of questions asked by Panel
(Answers, estimates and progress)

Second Day

5. Briefing/discussions by Pilot Branch personnel

6. Review by Panel
(Comments on progress, direction towards other technical contacts or approaches, comments on feasibility of the SAFE information system)

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